

UNIVERSITY GRANTS COMMISSION OF BANGLADESH
AGARGAON, SHER-E-BANGLANAGAR, DHAKA-1207.

General Conditions for research leading to Ph. D. degree within Bangladesh.
(Updated as per decision of 108th meeting of the Full Commission)

1. Candidate for the UGC Ph. D. fellowship must be a teacher holding permanent substantive appointments in a Public University/Government college in Bangladesh, and must be granted study leave/deputation by the concerned university /college authority for full-time research. No part time teacher will be considered for the fellowship.
2. Ph. D. fellowships are meant for full-time research at Ph.D. level and if M. Phil is a prerequisite for admission to Ph. D. course, such fellowships shall generally be available after obtaining an M. Phil degree. However, in exceptional cases the fellowship may be awarded to an M. Phil candidate provided that he/she is transferred to Ph. D. course with retrospective effect within one year of his admission.
3. Ph. D. fellowships shall be available normally for a period of three years, subject to renewal every year depending on satisfactory progress. In exceptional cases, the fellowship may be extended for another year or part thereof.
4. A Ph. D. fellow shall receive an allowance of Tk. 5,000/= per month when he/ she is engaged in research.
5. Each fellow shall have to be registered for Ph. D. degree in a University or Institute and shall pursue an approved research program under the guidance of a senior teacher of a university or a research institute recognized by the UGC.
6. Every fellow shall be liable to refund the total amount drawn from the UGC in case he/she prematurely discontinues his/her work without valid reason acceptable to the UGC.
7. For secretarial and travel cost an amount of Tk. 1,500/=(lump sum) for the first year, Tk. 1,500/= for the second year and Tk. 2,000/= for the third year may be paid on application in propertime. Another amount of Tk. 10,000/= may be paid towards preparation of thesis on the recommendation of the supervisor. In special cases, the commission may make grants of Tk. 15,000/- to Tk. 20,000/- for data collection from the SAARC countries, field work, equipment or any other purpose connected with the research.
8. A period of 12 months will be considered as a full term from the date he/she starts work.
9. Each fellow will be required to complete, interalia the under mentioned formalities and submit the connected documents/intimation thereof to the UGC within specified time so that the release of his/her grant as well as proper evaluation of his/her performance for a full term may be made regularly according to the terms and conditions laid down by the UGC.
 - (i) Certified to the effect that the research fellow concerned has been granted study leave/deputation (showing the date of commencement and period of his study leave/deputation) by the competent authority.
 - (ii) Intimation of the name (with the No. and date of his/her registration)of the university/institute where he/she has been registered for pursuing his/her proposed research.
 - (iii) Intimation of his/her joining date through the supervisor.
 - (iv) Research fellow's acceptance of the terms & conditions countersigned by the supervisor.

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10. Unless otherwise specified, payment of the grant will be made every term through the Registrar. The Registrar will release the fund monthly on receipt of report from the Supervisor that the research fellow has been continuing his work satisfactorily.
11. The research fellow shall submit a report of progress of research work done during any term to his/her supervisor with details for proper evaluation. The research report should clearly mention the period for which the report was being submitted.
12. Progress of research during the first and second terms shall be evaluated by a committee consisting of the Supervisor (as convener) Co- Supervisor (if any) and one expert to be nominated by the UGC. However, if extension beyond the third year is sought, progress must be evaluated by the committee consisting of two experts nominated by the UGC. besides the Supervisor and Co- Supervisor (if any).
13. Fund for any subsequent term shall be released only on receipt of a satisfactory progress report as evaluated by the evaluation committee.
14. Progress report must reach the commission within 3 months of completion of a term failing which the fellowship may not be renewed or if renewed, may not have retrospective effect.
15. On receipt of the recommendation of the evaluation committee along with progress report, the UGC shall release fund for the next term to the registrar who shall release the fund in the manner stated in clause 10 above.
16. The examination of the thesis and the Viva voce examination of the research fellow shall be conducted as per ordinance and regulations of the university/research institute where he/she is admitted.
17. The Supervisor will receive and amount of Taka 10,000/- (ten thousand) as honorarium. If there are more than one Supervisors/Co-supervisors, the amount will be equally distributed among them.
18. The payment for preparation of the thesis to the research fellow and the honorarium to his Supervisor and Co- Supervisor (if any). shall be made as and when the fellow produces a certificate from the university/research institute stating that he/she has been awarded the degree and also submits a copy of the thesis (accepted one) to the UGC.
19. If and when the whole or part of the result of the research is published, due acknowledgement for the UGC assistance shall be made in the published paper/book.
20. No research fellow shall be allowed to go back and join his/her duties in his/her own institution without prior permission from the UGC..

DECLARATION OF ACCEPTANCE

The above terms and conditions are accepted

Counter Signature of the Supervisor

Designation:

Address :

Seal :

Shahjahan/ Ph.D Condition

Signature of the Fellow

Name :

Designation:

Address :