



Ref: UGC/Admin (T & I)/211/94/ ২৩৬১

Dated: 26 July, 2022

Office Order

The authority of the University Grants Commission of Bangladesh (UGC) is pleased to grant Mr. Shah Mohammad Aminul Islam, Deputy Director, Planning & Development Division of UGC, 15 (Fifteen) days Ex-Bangladesh leave (Earned Leave) with effect from 18-08-2022 to 01-09-2022 (or 15 days from the date of departure) to visit India for his treatment.

2. Relating to this visit following terms and conditions will be applied:
- The period will be treated as earned leave on full average pay;
 - During the period, his salary and allowances will be paid in Bangladeshi currency as usual manner;
 - UGC or Government of the People's Republic of Bangladesh will not bear any financial liability either in local or in foreign currency in this regard;
 - After returning, he must join UGC immediately on the due date as per usual norms/practice.

With the approval of the authority,


26.07.2022
Zafar Ahommad Jahanger
Joint Secretary
Phone : 88-02-58160232 (Office)
E-mail: jahanger@ugc.gov.bd

Mr. Shah Mohammad Aminul Islam
Deputy Director
Planning & Development Division
University Grants Commission of Bangladesh
Agargaon, Dhaka-1207.

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Copy to (UGC):

- Secretary, UGC, Dhaka.
- Director (Additional Charge), Planning & Development Division, UGC, Dhaka.
- Director (Additional Charge), Finance & Accounts Division, UGC, Dhaka.
- ✓ Additional Director, IMCT Division, UGC, Dhaka. (For uploading this Office Order in the UGC website)
- Private Secretary (Deputy Secretary) to the Chairman, UGC, Dhaka.
- 6-10 Senior Assistant Secretary/Assistant Secretary, Office of the Member, UGC, Dhaka.
11. Personal Officer to the Secretary, UGC, Dhaka.
- 12-13. Personal file/Master file.

Copy to (other offices) :

- H. E. High Commissioner of India to Bangladesh, High Commission of India, Plot No: 1-3, Park Road, Baridhara, Dhaka 1212.
- Director General, Immigration and Passports, Agargaon, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Benapole and Darshana/Burimari Land Port, Patgram, Lalmonirhat/Tamabil Land Port, Goainghat, Sylhet.


Md. Nazrul Islam
Senior Assistant Secretary

Handwritten signature and date
Nazrul Islam
26/7/22